

Norton Parish Council

Minutes of the full Parish Council meeting

held on Tuesday 14 September 2021 at 7:00pm in the Village Hall

Present:

Councillors: Kim Russell (Chairman), David Birtles, Carole Child, Steph Goulden (Vice-Chairman), Steve Mason, Jeff Paybody

In attendance: Erica Fothergill (outgoing Clerk/RFO), Emma Fontaine (new Clerk/RFO), District Councillors James and Morgan, members of the Norton Village Community Association (NVCA) and 14 Members of the public.

Minutes

14.09.303	The Chairman welcomed councillors to the meeting and thanked them for attending.
14.09.304	There were no requests for dispensation from members of the Council.
14.09.305	<p>Public Open Forum</p> <p>A landowner attended the meeting to provide background information and answer questions on item 14.09.311.</p> <p>The new West Northampton Council (WNC) District Councillors introduced themselves and updated Council on local WNC business matters, the 'calling in' of planning applications and the role of the different WNC planning committees. Council requested Cllr James to establish progress with regard to the Goulden View planning application.</p> <p>The Chairman of the NVCA advised that they will be terminating the lease on the village hall on 27th November 2021 when the current insurance expires. There will be a meeting in the village hall on 15th November, to which all residents are invited, to discuss the way forward. Unless residents come forward to join the NVCA, the charity will be disbanded at the end of 2021.</p> <p>Council's WiFi system used by residents in the vicinity and the defibrillator rely on power and will need to be relocated prior to 27th November.</p>
14.09.306	Council approved apologies received from Cllr Richardson. Cllr Thomas was absent.
14.09.307	Declarations of Interest - Cllr Paybody declared an interest in agenda item 14.09.311 as he has business dealings with a family member of the landowner.
14.09.308	RESOLVED to approve the minutes of the meeting of the Parish Council held on Tuesday 13 July 2021.
14.09.309	RESOLVED to approve the following: <ol style="list-style-type: none">1. July and August 2021 Bank Reconciliations.2. July and August 2021 Receipts & Payments.

	<p>3. Payments, listed in Addendum A.</p> <p>4. Changes to Unity Bank's Standard Service tariff and general terms and conditions were reviewed.</p>
14.09.310	<p>Jack's Patch</p> <p>Doug French was introduced as the new playground inspector who will provide monthly reports for Jack's Patch for Council's consideration. It was RESOLVED to find a contractor to repair the swing which is lifting slightly on one side and to remove the matting. The playground will remain closed until the repairs have been done. Action: Cllr Birtles</p>
14.09.311	<p>The Council discussed the proposed development by Mr Roger Ashby, on land off Weedon Lane. Mr Ashby was advised that the best pathway forward was to hold a public consultation to see if the village wish to support an application.</p>
14.09.312	<p>Electric Vehicle Charging Point</p> <p>Cllr Childs detailed the process involved in the installation of a charging point. She is awaiting responses from the Energy Savings Trust and EON. It was RESOLVED to await these responses while simultaneously discussing location options with Highways. Action: Cllr Childs</p>
14.09.313	<p>Speed Indication Device (SID)</p> <p>Concern was expressed over the high vehicle speeds recorded through the village. It was RESOLVED that the last 3 months of data will be sent to the Police for them to review, highlighting specific times/speeds of concern. Action: Cllr Russell/Clerk</p>
14.09.314	<p>External Audit Report/AGAR</p> <p>The Clerk confirmed that the external audit had been concluded. The Clerk will now place a notice on the noticeboard and website, inviting residents to raise any queries they may have. Action: Clerk</p>
14.09.315	<p>The Council considered training opportunities for the new Clerk. It was RESOLVED that she will attend the Off to a Flying Start and Powers and Competences course and join the Society of Local Council Clerks (SLCC). Council requested the Clerk to approach her other council to pay 50% of the fees as both councils will benefit equally. Action: Clerk</p>
14.09.316	<p>It was RESOLVED to extend the outgoing Clerk's notice period by one month to ensure the smooth transition of work to the new Clerk.</p>
14.09.317	<p>It was RESOLVED to contact the person who proposed changes to the bus routes D4 and D5, to re-iterate the Council's support. Action: Clerk</p>
14.09.318	<p>It was RESOLVED to rotate attendance at the Police, Fire and Crime Commissioner meetings, among the Councillors. The Clerk was requested to circulate the dates. Action: Clerk</p>
14.09.319	<p>New Clerk</p> <p>It was RESOLVED to:</p> <ol style="list-style-type: none"> 1. Appoint the Clerk as the banking administrator, without the power to authorise payments. 2. Appoint the Clerk as the Responsible Financial Officer. <p>The Clerk's delegated authority was reviewed and confirmed.</p>
14.09.320	<p>The date of the next meeting did not need to be changed.</p>

13.09.321	The meeting closed at 21.05. The next meeting of the Parish Council will be held at 7:00pm on Tuesday 12th October 2021 in the Village Hall.
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Addendum A item 14.09.309 (3) The following payments were reviewed and approved:

Gross Payment	Payee	Details	Paid	Power
£42.00	SLCC	Training for Cllr Kim Russell		LGA1972 S111

The August payments were made using the General Powers of Competence

Gross Payment	Payee	Details	Paid
£28.97	Clerk's Expenses	July 2021	BACS
£26.00	Clerk's Expenses	August 2021	BACS
£437.08	Payroll	August 2021	BACS
£32.80	HMRC	August 2021 PAYE deductions	BACS
£396.00	Steven Hartwell	Mowing: Invoice No 35	BACS
£90.00	West Northants Unitary Council	Uncontested election	BACS
£500.00	NVCA	Grant for community event	BACS
£165.80	Dennetts (2 nd batch)	Bark for Jack's Patch	BACS
£360.00	PKF Littlejohn LLP	External auditors	BACS