

Norton Parish Council

Minutes of the full Parish Council meeting

held on Tuesday 12 October 2021 at 7:00pm in the Village Hall

Present:

Councillors: Kim Russell (Chairman), David Birtles, Carole Child, Steph Goulden (Vice-Chairman, from 7.45pm), Steve Mason, Jeff Paybody

In attendance: Emma Fontaine (Clerk/RFO), Cllr Richardson (via Zoom), District Councillor James, District Councillor Morgan, 2 members of the PCC and 1 member of the public.

Minutes

12.10.322	The Chairman welcomed Councillors to the meeting and thanked them for attending.
12.10.323	There were no requests for dispensation from members of the Council.
12.10.324	Public Open Forum Cllr James confirmed he had viewed the planning application for discussion this meeting and advised he thought it looked reasonable.
12.10.325	Council approved apologies received from Cllr Thomas. Cllr Richardson attended the meeting via Zoom but did not participate in any voting.
12.10.326	There were no declarations of interest for any agenda items.
12.10.327	It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Tuesday 14 September 2021.
12.10.328	It was RESOLVED to approve the following: <ol style="list-style-type: none">1. September 2021 Bank Reconciliation.2. September 2021 Receipts and Payments.3. Payments, listed in Addendum A.4. The matter of the electric vehicle charging point was raised as a potential matter for the 2022/23 budget. It was RESOLVED that the Clerk will calculate the expected payments until the end of the financial year, in relation to agenda item 12.10.335. ACTION: Clerk.
12.10.329	Jack's Patch It was confirmed that the cargo net has been removed and the swing has been repaired for free by Trevor Eales. The Parish Council expressed their thanks for this work. It was RESOLVED to query with Nick Dilks when the next hedge trim is due. ACTION: Clerk.
12.10.330	Electric Vehicle Charging (EVC) Point West Northants Council are awaiting the outcome of the North Northants Council project on EVC points. Therefore, we will await further guidance

	when this process is complete. Cllr Child will query the timescales. In light of agenda item 12.10.335, the option of placement outside the Village Hall was discussed and will need to be explored further pending the outcome of the offer. ACTION: Cllr Child.
12.10.331	Speed Indication Device (SID) Cllr Russell sent the data discussed during the last meeting to the Police for review and guidance. Cllr Birtles will attend the next Police, Fire and Crime Commissioner Councillor meeting and will raise the issue. ACTION: Cllr Birtles.
12.10.332	It was RESOLVED to place an order with the Royal British Legion for two wreaths and seventeen small wooden crosses. ACTION: Clerk.
12.10.333	It was RESOLVED to purchase a second Covid-19 memorial plaque. It will be unveiled prior to the Carol Service on 17 th December. Cllr Russell will order the plaque a week in advance. ACTION: Cllr Russell.
12.10.334	Cllr Russell provided feedback on recent training she attended relating to planning reform proposals.
12.10.335	<p>Village Hall Purchase and Maintenance</p> <p>Cllr Russell advised that an offer has been made by a resident of Norton, to donate £75,000 for the purchase of Norton Village Hall. With earmarked Parish Council reserves of £45,000, this will enable an offer of £120,000 to be made for the purchase. The residents making the donation wish to remain anonymous and do not want their identity made known to anyone other than the Chairman and the Clerk.</p> <p>It was RESOLVED to:</p> <ul style="list-style-type: none"> • Accept the anonymous donation, with thanks. • Take additional advice from NALC about a Public Works Loan to make improvements to the heating and repairs. ACTION: Cllr Russell. • Contact Northants ACRE to determine the best way of managing the Village Hall. ACTION: Cllr Russell. • Consult with Norton Parishioners on the purchase of the Village Hall. It was agreed to do this via a leaflet drop and to include details of the loan, if this is deemed the way to proceed, giving residents 14 days thereafter to submit their comments. ACTION: Cllr Russell. <p>Depending on the outcome of the above consultation, it was FURTHER RESOLVED to:</p> <ul style="list-style-type: none"> • Use £45,000 from the Council's earmarked reserves to make up the shortfall in the purchase price of £120,000. • Make an offer of £120,000 for Norton Village Hall via the PCC's Solicitor. ACTION: Clerk. • Consider giving £1,000 for Village Hall running costs, and ask the Norton charity if they will consider doing the same. ACTION: Cllr Russell. • Consider the legal costs of purchasing the Village Hall will be approx £1,500 plus VAT.

	<ul style="list-style-type: none"> Consider a plan of action for post 27th November 2021, when the Village Hall is scheduled to close. The Clerk will investigate insurance options. ACTION: Clerk. Consider the legal implications of the ownership of the Village Hall and how the Parish Council would be the sole Trustee.
12.10.336	It was RESOLVED that the Clerk will feed back to the Planning Officer that the Parish Council supports this application. Action: Clerk.
12.10.337	It was RESOLVED to approve the reviewed Privacy Policy.
12.10.338	It was RESOLVED to approve the Clerk's attendance at the Introduction to Local Council Administration (ILCA) training, at a cost of £120. This is expected to be split with the Clerk's other Parish Council.
12.10.339	The meeting closed at 8.10pm. The next meeting of the Parish Council will be held at 7.00pm on Tuesday 9th November 2021 in the Village Hall.

Addendum A item 12.10.328 (3) The following payments were reviewed and approved:

Gross Payment	Payee	Details	Paid	Power
£20.39	Clerk's Expenses	Outgoing Clerk September 2021	BACS	LGA1972 s112
£198.00	Steven Hartwell	Mowing: Invoice No 58	BACS	HA1980 s96(4)
£22.00	NCALC	New Clerk training	BACS	LGA1972 S111
£408.00	Payroll	New Clerk September 2021	BACS	LGA1972 s112
£437.08	Payroll	Outgoing Clerk September 2021	BACS	LGA1972 s112
£32.80	HMRC	PAYE	BACS	LGA1972 s112