

# Norton Parish Council

## Minutes of the full Ordinary Parish Council meeting

held on Tuesday 10<sup>th</sup> January 2023 at 7:00pm in the Village Hall

### Present:

Councillors: Kim Russell (Chairman), David Birtles, Steve Mason, Jeff Paybody, Chris Thomas

In attendance: Emma Fontaine (Clerk/RFO), Cllr David James (WNC), one member of the public

10.01.523	The Chairman welcomed Councillors to the meeting and thanked them for attending.
10.01.524	There were no requests for dispensation from members of the Council.
10.01.525	Cllr Paybody announced an interest in item 10.01.533 (1).
10.01.526	<b>Public Open Forum</b> No issues were raised in the Public Open Forum. Cllr James from West Northants Council provided an update on WNC matters, including the proposed Council Tax increase.
10.01.527	Apologies were received and approved for Cllrs Child and Goulden.
10.01.528	It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Tuesday 8 <sup>th</sup> November 2022.
10.01.529	<b>Village Hall</b> <ul style="list-style-type: none"><li>We now have three solar panel quotes and therefore it was RESOLVED to apply for any available grants to fund this. <b>ACTION: Clerk.</b></li><li>Clerk to look into alternative providers for Village Hall electricity prior to the next meeting. <b>ACTION: Clerk.</b></li></ul>
10.01.530	<b>Finance</b> The following were reviewed and approved: <ol style="list-style-type: none"><li>The financial position of the Parish Council as at 31.12.2022.</li><li>Payments, listed in Addendum A.</li><li>It was RESOLVED to remain a member of Northants ACRE for 2023. <b>ACTION: Clerk.</b></li></ol>
10.01.531	<b>Policies</b> It was RESOLVED to approve the following updated policies: <ol style="list-style-type: none"><li>Data Breach Policy</li><li>Data Protection Policy</li><li>Records Retention Policy</li><li>Subject Access Request Procedure</li></ol>
10.01.532	<b>Jack's Patch</b> Jack's Patch will be reviewed further at the March meeting. With the current weather, it remains a health and safety concern. The extension to Jack's Patch has not yet been grassed, it will be completed in March. <b>ACTION: Clerk.</b>
10.01.533	<b>Planning</b> It was RESOLVED to provide the following feedback to WNC: <ol style="list-style-type: none"><li><b>WND/2022/1068:</b> Dry Fields Farm, Newnham Road, Norton. Norton Parish Council supports the application.</li></ol>

	<p>2. <b>WND/2022/1079:</b> 2 The Paddocks, Weedon Lane, Norton. Norton Parish Council supports the application with the follow caveat – it cannot be sold separately away from the main dwelling and it is for family member occupation only in perpetuity.</p> <p><b>ACTION: Clerk.</b></p>
10.01.534	<p><b>Gouldens View</b></p> <p>The opening event was well attended. The Parish Council expressed their thanks to Charlotte and Paul O’Brien for providing the live music.</p> <p>Cllr Russell will discuss with Cllr Goulden about the legal aspect of receiving land at the extension of Jack’s Patch. <b>ACTION: Cllr Russell.</b></p>
10.01.535	<p><b>2023 Annual Parish Meeting</b></p> <p>It was RESOLVED to hold the meeting on Tuesday 9<sup>th</sup> May 2023 at 7.00pm. Clerk to amend noticeboard and change the website. <b>ACTION: Clerk.</b></p> <p>Additionally, it was RESOLVED for the Clerk to add two items to the website, Facebook page and Neighbourhood Watch distribution list:</p> <ul style="list-style-type: none"> <li>• Vacancy for a Parish Councillor. <b>ACTION: Clerk.</b></li> <li>• The West Northants Council webpage to register an interest in electric vehicle charging points. <b>ACTION: Clerk.</b></li> </ul>
10.01.536	<p>The meeting closed at 8.00pm. The next meeting of the Parish Council will be held at <b>7.00pm on Tuesday 14<sup>th</sup> February 2023</b> in the Village Hall.</p>

#### Addendum A - payments for approval (November and December)

Gross Payment	Payee	Details	Paid	Power
£83.00	HMRC	PAYE	BACS	LGA1972 s112
£36.28	OPUS Energy	Village Hall electricity	DD	LGA1972 s133
£602.02	Payroll	November 2022	BACS	LGA1972 s112
£63.88	Clerk	Expenses inc lock/computer supplies	BACS	LGA1972 s112
£105.40	HMRC	PAYE	BACS	LGA1972 s112
£1,368.00	Turners	Village Hall (ventilation and damp works)	BACS	LGA1972 s133
£136.53	SLCC	CiLCA Training	BACS	LGA1972 s111
£35.00	Parish Online	Annual subscription	BACS	LGA1972 s112
£61.67	NCALC	VAT (charged in retrospect)	BACS	LGA1972 s112
£148.50	NCALC	CiLCA Training	BACS	LGA1972 s111
£3,709.36	Shoosmiths	Village Hall purchase legal fees	BACS	LGA1972 s133
£91.40	HMRC	PAYE	BACS	LGA1972 s112
£49.46	OPUS Energy	Village Hall electricity	BACS	LGA1972 s133
£365.90	Payroll	December 2022	BACS	LGA1972 s112
£26.00	Clerk	Expenses	BACS	LGA1972 s112