

# Norton Parish Council

## Minutes of the full Ordinary Parish Council meeting

held on Tuesday 11<sup>th</sup> April 2023 at 7:00pm in the Village Hall

### Present:

Councillors: Kim Russell (Chairman), David Birtles, Steph Goulden, Steve Mason, Jeff Paybody, Dee Statham, Chris Thomas

In attendance: Emma Fontaine (Clerk/RFO), Cllr David James (WNC)

11.04.565	The Chairman welcomed Councillors to the meeting and thanked them for attending.
11.04.566	There were no requests for dispensation from members of the Council.
11.04.567	There were no declarations of interest from members of the Council.
11.04.568	<b>Public Open Forum</b> Cllr James from West Northants Council provided an update on WNC matters, including an update on CiL contributions relating to the Daventry SUE. Cllr Paybody will query with his contact at Davidsons the amended plans for the SUE which have not yet been shared with Norton. <b>ACTION: Cllr Paybody.</b>
11.04.569	Apologies were received and approved for Cllr Child.
11.04.570	It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Tuesday 11 <sup>th</sup> April 2023. The Clerk will remove Cllr Thomas' name from those present at the meeting, leaving his name in the apologies item.
11.04.571	<b>Village Hall</b> <ol style="list-style-type: none"><li>1. The Clerk confirmed that the switch to EDF Energy is taking place and she has attempted to arrange an appointment for the installation of a new smart meter. <b>ACTION: Clerk.</b></li><li>2. The Clerk advised PAT testing for up to 40 items is £99.95. How often we choose to do it is our decision. It was RESOLVED to undertake PAT testing when a few more donated electrical items have been received. This will be further discussed at a future meeting.</li><li>3. The Clerk has had a Zoom discussion with Abthorpe regarding their experience of refurbishing their school hall. It was resolved to arrange a site meeting to Abthorpe. Cllrs Russell, Birtles and Paybody volunteered to attend. <b>ACTION: Clerk.</b></li><li>4. Cllr Mason has added a booking plug in to the website which is active now.</li></ol>
11.04.572	<b>Finance</b> The following were reviewed and approved: <ol style="list-style-type: none"><li>1. The financial position of the Parish Council as at 31.03.2023. The current account balance was reported as £13,832.67 and reserves were £14,169.99. <b>Clerk to check interest rates on both accounts.</b></li><li>2. Payments, listed in Addendum A.</li><li>3. Receipts and payments for financial year 2022/23 were reviewed and approved by Council. Cllr Thomas completed a review of all invoices and bank transactions, confirming internal checks were complete for the financial year, prior to commencement of the audit.</li></ol>
11.04.573	<b>Jack's Patch</b>

	<p>The Clerk has asked for a mowing quote for the additional area since the last meeting. This has not yet been received. The Chairman thanked Cllr Thomas for the work he undertook on Jack's Patch recently. Cllr Russell has seeded an area of grass and the re-payment will be addressed in next month's payments. <b>ACTION: Cllr Russell/Clerk.</b></p> <p>Cllr Russell will review estimates for improvement works at Jack's Patch. <b>ACTION: Cllr Russell.</b></p>
11.04.574	<p><b>Gouldens View</b></p> <p>The self build plots have now been sold. There was no further update.</p>
11.04.575	<p><b>No Mow May</b></p> <p>It was RESOLVED not to take part in No Mow May. The grass will grow minimally and will require two additional cuts instead, which have not been budgeted for.</p>
11.04.576	<p><b>Flower Troughs</b></p> <p>A volunteer has come forward to plant the flower troughs and it was RESOLVED to increase the annual contribution for filling them to £500.</p>
11.04.577	<p><b>Civility and Respect Pledge</b></p> <p>It was RESOLVED that Norton Parish Council will sign the pledge.</p>
11.04.578	<p>The meeting closed at 8.15pm. The next meeting of the Parish Council will be held at <b>7.00pm on Tuesday 30<sup>th</sup> May 2023</b> in the Village Hall. The Annual Parish Meeting will take place first, followed by the Annual Parish Council Meeting and the regular May meeting.</p>

#### Addendum A - payments for approval (March)

Gross Payment	Payee	Details	Paid	Power
£91.40	HMRC	PAYE	BACS	LGA1972 s112
£398.20	Payroll & Expenses	March 2023	BACS	LGA1972 s112
£59.99	Clerk reimbursement	Microsoft 365 subscription	BACS	LGA1972 s112
£104.50	Design To Print	Newsletter printing	BACS	LGA1972 s142