

NORTON PARISH COUNCIL

Clerk: Emma Fontaine

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Chairman: Cllr. Kim Russell

Notice for Council Members:

You are hereby summoned to attend the Ordinary Meeting of Norton Parish Council in the Village Hall on Tuesday 8 October 2024 at 7:00pm for the purpose of transacting the following business. Members of the Public and Press are welcome to attend.

AGENDA

08.10.808	Welcome
08.10.809	To consider requests for dispensation from members of the Council
08.10.810	To receive Councillor declarations of interest for items on the agenda
08.10.811	Public Open Forum In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
08.10.812	To approve apologies for absence
08.10.813	To approve the minutes of the meeting held on Tuesday 10 th September 2024
08.10.814	To consider any further updates on the Bakers Lane/war memorial wild flower planting suggestion
08.10.815	Finance <ul style="list-style-type: none">To review and approve the payments listed in Addendum ATo note the bank balances in each account as at 08.10.2024To consider any items for inclusion in the budget setting process for 2024/25
08.10.816	To receive an update on the Village Hall, to include: <ul style="list-style-type: none">The proposed lease arrangementThe kitchen refurbishmentWelcoming Spaces grant
08.10.817	To receive an update on Jack's Patch
08.10.818	To review and approve the following policies: <ul style="list-style-type: none">FOI Complaints ProcedureFOI Publication Scheme and Handling of FOI RequestsRecording of Council MeetingsPress and Media PolicyGDPR Data Protection Policies (Data Protection, Records Retention, Data Breach, Subject Access Request Procedure)
08.10.819	To consider the recruitment of the new Clerk
08.10.820	Date Of Next Meeting

The **next** meeting of the Parish Council will be held at 7:00pm on **Tuesday 12th November 2024** in the Village Hall.

Signed by: *Emma Fontaine*

Clerk/Responsible Financial Officer

Norton Parish Council

Issued on 02.10.2024

Addendum A (payments for approval)

Gross Payment	Payee	Details	Paid	Power
£300.20	Payroll	Salary August	BACS	LGA1972 s112
£199.60	HMRC	HMRC	BACS	LGA1972 s112
£198.00	S Hartwell	Village mowing (invoice 261)	BACS	HA1980 s96(4)
£198.00	S Hartwell	Village mowing (invoice 255)	BACS	HA1980 s96(4)
£250.00	J Woodward	Agreed second payment of the year	BACS	LGA1972 s112