

Norton Parish Council
Minutes of the Ordinary Parish Council meeting
held on Tuesday 13th May 2025 at 7:30pm in the Village Hall

Present:

Councillors Steph Goulden (Chairman), David Birtles, Mark Griffiths, and Chris Thomas.

In attendance: Clerk / RFO Joe Roberts and Kim Russell

13.05.885	The Chairman welcomed everyone to the meeting.
13.05.886	It was RESOLVED to elect Cllr Steph Goulden as Chair
13.05.887	It was RESOLVED to elect Cllr David Birtles as Deputy-Chair
13.05.888	All Councillors who were present at the meeting agreed and signed the Deceleration of Acceptance of Office
13.05.889	All Councillors who were present at the meeting agreed and signed the Deceleration of Interests forms.
13.05.890	Requests for Dispensation There were no requests for Dispensation
13.05.891	Declarations of Interest There were no Decelerations of Interests on any of the agenda items.
13.05.892	Public Forum Nothing was raised during the Public Form.
13.05.893	Approve Apologies for absence It was RESOLVED to accept Apologies from Cllr Jef Paybody.
13.05.894	Minutes from the previous meeting It was RESOLVED to approve the minutes of the meeting held on Tuesday 8 th April 2025 as a true and accurate record of the meeting.
13.05.895	Finance <ul style="list-style-type: none"> • It was RESOLVED to approve payments listed in Addendum A • Bank balances were noted. £14,540.68 in the Current Account and £15,443.88 in the Reserve Account. • It was RESOLVED to note the payments, income and financial position as of 30/04/2025/
13.05.896	2024-25 Accounts and Audit <ol style="list-style-type: none"> a. It was RESOLVED to approve the Accounts for 2024-25 and variances were noted b. It was RESOLVED to note and accept payments over £100 in 2024-25 c. It was RESOLVED to approve and sign the Certificate of Exemption for 2024-25 d. It was RESOLVED to approve and sign the AGAR Section 1: Annual Governance Statement for 2024-25 e. It was RESOLVED to approve and sign the AGAR Section 2: Accounting Statement f. The Exercise of Public Rights will start on Thursday 26th June 2025 and will finish on Wednesday 6th August 2025
13.05.897	It was RESOLVED to approve the following documents: <ol style="list-style-type: none"> a. Asset Register

	<ul style="list-style-type: none"> b. Standing Orders c. Financial Regulations d. Effectiveness of Internal Audit e. 5) Risk Assessment
13.05.898	It was RESOLVED to approve the Council meeting dates for 2025-26, which can now be found on the Council's website.
13.05.899	It was RESOLVED to approve insurance quote from Zurich Insurance for £1,021.79
13.05.900	It was RESOLVED to approve the regular payments for 2025-26, which can now be found on the Council's website.
13.05.901	<p>Village Hall</p> <p>It was RESOLVED to approve Mr Nathan Ratcliff will represent the Village Hall Committee in reviewing the Lease agreement.</p>
13.05.902	<p>Jack's Patch</p> <p>It was agreed that Sam Saeed will take over the monthly maintenance and monitoring of Jack's Patch at a monthly cost of £50.00</p>
13.05.903	The meeting closed at 7.45pm.