

Norton Parish Council

Minutes of the Ordinary Parish Council meeting

held on Tuesday 9th September 2025 at 7:00pm in the Village Hall

Present:

Councillors: Kim Russell (Chairman), Chris Thomas, David Birtles, Steph Goulden, Mark Griffiths, Jacqui Williams, Jeff Paybody

In attendance: Clerk /RFO Joe Roberts

09.09.918	The Deputy-Chair welcome members of the Parish Council
09.09.919	Elect New Chair Cllr K Russell was elected as Chair of Norton Parish Council
09.09.920	Declarations of dispensations No declarations for dispensations were received
09.09.921	Declarations of interest No declarations of interest were declared.
09.09.922	Public Open Forum No members of the public were present
09.09.923	Apologies for absence No apologies of for absence
09.09.924	Minutes from the previous meeting It was RESOLVED to approve the minutes of the meeting held on Tuesday 8 th July 2025 as a true and accurate record of the meeting.
09.09.925	It was RESOLVED to co-opt Jacqui Williams on to Norton Parish Council
09.09.926	Councillors' training requirements were discussed, and it was agreed that the Clerk would circulate the training list to Councillors so they can indicate which events they wish to attend.
09.09.927	Finance <ul style="list-style-type: none">• It was RESOLVED to approve Payments listed in Addendum A• It was RESOLVED to note the bank balances in each account as at 31/08/2025 current account balance 24,981.00 and Savings account balance was 15,534.22• It was RESOLVED to note payments, income and financial position as of 31/08/2025• Chair gave an update on the CIL money that had been received, and that a number of projects were being explored as possible ways to spend the money.• No additional projects or financial pressures were proposed for inclusion in the 2026–27 Budget.• It was RESOLVED to approve to add Cllr Jacqui Williams and Cllr Mark Griffiths to be signatories and approvers on the bank account.
09.09.928	Village Hall <ul style="list-style-type: none">• The Chair gave an update on recent discussions with the Village Hall Committee, highlighting the Committee's concerns.• The Chair informed the Council that the Village Hall Committee is not satisfied with the current format of the lease agreement. Further discussions will take place with

	<p>the Committee to seek a compromise that satisfies both parties while maintaining the necessary legal protections.</p> <ul style="list-style-type: none"> • It was RESOLVED that a quote would be obtained for the work outlined in the Electrical Condition Report. The extent of the work undertaken will depend on ongoing discussions with the Village Hall Committee. • It was RESOLVED that the Parish Council will review options for allocating the CIL funds. • It was RESOLVED to obtain an EPC certificate for the Village Hall.
09.09.929	<p>Jack's Patch</p> <ul style="list-style-type: none"> • The Chair gave an update on Jack's Patch and informed the Council that it continues to be monitored and inspected by Sam. It was RESOLVED that the hedge be cut back in the autumn.
09.09.930	There was no formal update on the Sustainable Urban Extension; the Chair will contact West Northamptonshire Council to request one
09.09.931	It was RESOLVED for the Clerk to join the Society of Local Council Clerks (SLCC), and membership fees will be covered by the Parish Council
09.09.932	It was RESOLVED that the Council would not apply for any Biodiversity Grants, as no suitable projects meeting the recommendations were identified.
09.09.933	It was RESOLVED that the current complaints policy, previously adopted, was sufficient and required no alterations.
09.09.934	The meeting closed at 8.05pm. The next meeting of the Parish Council will be held at 7:00pm on Tuesday 11th November 2025 in the Village Hall.