

**Norton Parish Council**  
**Minutes of the Ordinary Parish Council meeting**  
**held on Tuesday 11<sup>th</sup> November 2025 at 7:00pm in the Village Hall**

**Present:**

Councillors: Kim Russell (Chairman), Chris Thomas, David Birtles, Steph Goulden, Mark Griffiths, Jacqui Williams.

In attendance: Clerk /RFO Joe Roberts and one member of the public

11.11.935	Chair welcome members of the Parish Council
11.11.936	<b>Declarations of dispensations</b> No declarations for dispensations were received
11.11.937	<b>Declarations of interest</b> No declarations of interest were declared.
11.11.938	<b>Public Open Forum</b> No members of the public were present
11.11.939	<b>Apologies for absence</b> Apologies were accepted for Jeff Paybody.
11.11.940	<b>Minutes from the previous meeting</b> It was <b>RESOLVED</b> to approve the minutes of the meeting held on Tuesday 9 <sup>th</sup> September 2025 as a true and accurate record of the meeting.
11.11.941	<b>Finance</b> <ul style="list-style-type: none"> <li>• It was <b>RESOLVED</b> to approve Payments listed in Addendum A</li> <li>• It was <b>RESOLVED</b> to note the bank balances in each account as at 31/10/2025, current account balance <b>30,770.25</b> Savings account balance <b>15,622.32</b></li> <li>• It was <b>RESOLVED</b> to note payments, income and financial position as of 31/10/2025</li> <li>• It was <b>RESOLVED</b> to approve the Q2 Financial Monitoring Report</li> </ul>
11.11.942	<b>2026-27 Budget</b> <ul style="list-style-type: none"> <li>• It was <b>RESOLVED</b> to approve the 2026-27 Budget, which included £19,529 worth of expenditure. A detailed breakdown can be found on the Councils website.</li> <li>• It was <b>RESOLVED</b> to approve the 2026-27 Precept at £19,000.00</li> </ul>
11.11.943	<b>Village Hall</b> <ul style="list-style-type: none"> <li>• The Chair gave an update on recent discussions with the Village Hall Committee following a productive meeting going through the lease agreement.</li> <li>• It was <b>RESOLVED</b> to obtain the following quotes: <ul style="list-style-type: none"> <li>A) To remove outside tap</li> <li>B) Electrical works highlighted in the electrical conditioning report.</li> <li>C) Internal Condensation report</li> <li>D) Rebuild work Cost</li> <li>E) Trickle Vents</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>It was agreed the Anglian Water appointment was not suitable and would need rearranging.</li> </ul>
11.11.944	<p><b>Clerk Salary</b></p> <p>Following agreement of the Local Government Pay Award for 2025/26, it was <b>RESOLVED</b> to accept the recommended pay increase and to approve the corresponding SCP increase for the Clerk. The Clerk's new pay grade for 2025/26 is SCP 17.</p>
11.11.945	<p><b>Jack's Patch</b></p> <p>Following recent damage to the fence surrounding Jack's Patch, it was <b>RESOLVED</b> to approve for Sam Saeed to repair the broken fence.</p>
11.11.946	<p>It was <b>War Memorial Wild Flower Area</b></p> <p>It was <b>RESOLVED</b> that no further response or action was required in relation to the correspondence received on the wild flower area behind the War Memorial.</p>
11.11.947	<p>The meeting closed at 8.05pm. The next meeting of the Parish Council will be held at 7:00pm on Tuesday 14<sup>th</sup> January 2026 in the Village Hall.</p>