

NORTON PARISH COUNCIL

Clerk: Sue Porter

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Chairman: Cllr. Kim Russell

Councillors of Norton Parish:

You are hereby summoned to attend the Annual Meeting of Norton Parish Council in the Village Hall on Tuesday 19th May 2026 at 7:30pm for the purpose of transacting the following business.

Annual Meeting of the Parish Council

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| 19.05.000 | Welcome |
| 19.05.001 | Election of Chair Chair to sign Declaration of Acceptance of Office |
| 19.05.002 | Election of Deputy Chair Deputy Chair to sign Declaration of Acceptance of Office |
| 19.05.003 | Declaration of Interests Councillors to update and sign Declaration of Interests forms |
| 19.05.004 | To consider requests for dispensation from members of the Council |
| 19.05.005 | To receive Councillor declarations of interest for items on the agenda |
| 19.05.006 | Public Open Forum In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes. |
| 19.05.007 | To approve apologies for absence |
| 19.05.008 | To approve the minutes of the meeting held on Tuesday 21st April 2026 |
| 19.05.009 | West Northants Councillor – Monthly Report |
| 19.05.010 | Finance <ul style="list-style-type: none">• To review and approve the payments made:<ul style="list-style-type: none">EDF Energy - £214.25N Power – £390.01Data Protection Fee - £47.00Sam Saeed – Jack's Patch - £50.00S Hartwell – Grass Mowing - £198.00S Hartwell – Grass Mowing - £258.00HMRC – PAYE - £117.40Sue Porter – April Salary £469.80• Payments Received:<ul style="list-style-type: none">Norton Village Hall – Elec Charges etc. - £1,512.46WNC – ½ Year Precept - £9,500.00Norton Village Hall - Elec Charges - £313.42 |

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| | <ul style="list-style-type: none"> To approve the Payments to be paid: NCALC – Membership 2026/27/Internal Audit - £636.39 HCR Law – Solicitors Fees - £420.00 J Woodward – Village Troughs Planting - £250.00 To note the bank balances in each account as at 14/05/2026 Current Account - £33,591.53 Reserves Account - £15,789.43 |
| 19.05.011 | <p>To review and approve the following documents:</p> <ol style="list-style-type: none"> 1) Asset Register 2) Standing Orders 3) Financial Regulations 4) Risk Assessment |
| 19.05.012 | To approve the meeting dates for 2026-27 |
| 19.05.013 | To review and approve Insurance quote for 2026-27 cover |
| 19.05.014 | To approve regular payments for 2026-27 |
| 19.05.015 | <p>To receive an update on the Village Hall, to include:</p> <ul style="list-style-type: none"> To receive an update on the Village Hall Lease agreement To receive an update on the rebuild costs for the Village Hall To receive an update on damp/mould report for the Village Hall Anglian Water Update <p>To approve the following quote:</p> <ul style="list-style-type: none"> Electrical work for items highlighted on latest report |
| 19.05.016 | To receive an update on Jack’s Patch |
| 19.05.017 | <p>Planning Application 2026/1879/TCA - Maple Tree full removal - due to closeness to/and impact on property and vehicles – Top Lock Cottage, Watling Street, Long Buckby Wharf</p> |
| 19.05.018 | <p>Date Of Next Meeting Tuesday 16th June 2026 – 7pm</p> |

Signed by: *Sue Porter*

Clerk/Responsible Financial Officer
Norton Parish Council

Issued on 14/05/2026