

**Norton Parish Council**  
**Minutes of the Ordinary Parish Council meeting**  
**held on Tuesday 21<sup>st</sup> April 2026 at 7:00pm in the Village Hall**

**Present:**

Councillors: David Birtles (Chairman), David Birtles and Steph Goulding, Chris Thomas.

In attendance: Clerk /RFO Sue Porter and Joe Roberts

21.04.988	<b>Welcome</b> Chair welcome members of the Parish Council
21.04.989	<b>Declarations of dispensations</b> No declarations for dispensations were received
21.04.990	<b>Declarations of interest</b> No declarations of interest were declared.
21.04.991	<b>Public Open Forum</b> No members of the public were present
21.04.992	<b>Apologies for absence</b> Apologies were accepted for Cllr Kim Russell, Jeff Paybody and Mark Griffiths
21.04.993	<b>Minutes from the previous meeting</b> It was <b>RESOLVED</b> to approve the minutes of the meeting held on Tuesday 17 <sup>th</sup> March 2026 as a true and accurate record of the meeting.
21.04.994	<b>Finance</b> <ul style="list-style-type: none"> <li>• It was <b>RESOLVED</b> to approve Payments listed in Addendum A</li> <li>• It was <b>RESOLVED</b> to note the bank balances in each account as at 31/03/2026 balance in the current account was <b>£24,0117.11</b> and savings account balance was <b>£15,789.43</b></li> <li>• It was <b>RESOLVED</b> to note payments, income and financial position as of 31/03/2026</li> </ul>
21.04.995	<b>2025/26 Accounts &amp; Audit</b> <ul style="list-style-type: none"> <li>• It was <b>RESOLVED</b> to accept and approve the 2025/26 Accounts with variances</li> <li>• It was <b>RESOLVED</b> to accept and approve payments above £100</li> <li>• It was <b>RESOLVED</b> to approve and sign AGAR Section 1: Annual Governance Statement</li> <li>• It was <b>RESOLVED</b> to approve and sign AGAR Section 2: Accounting Statement</li> <li>• The clerk gave an update on the internal and external audit procedure.</li> </ul>
21.04.996	<b>Village Hall</b> <ul style="list-style-type: none"> <li>• There was no update on the Village Hall Lease agreement</li> <li>• The clerk gave an update on the Anglian water situation</li> <li>• There was no update on the Mould or Rebuild reports and it was agreed for the new Clerk would lead on this.</li> <li>• No quotes were available to approve for the electrical work and trickle vents and it was agreed for the new Clerk would lead on this.</li> </ul>
21.04.997	<b>Jack's Patch</b> There were no further updates on Jack's Patch

21.04.998	<b>Clerk handover update</b> The Clerk gave a brief update on the handover, and that they were now the main point of contact.
21.04.999	The meeting closed at 19:40. The next meeting of the Parish Council will be held at 7:00pm on Tuesday 19 <sup>th</sup> May 2026 in the Village Hall.