

# NORTON PARISH COUNCIL

Clerk: Sue Porter

Tel. 07973780291

Email: [clerk@norton-pc.gov.uk](mailto:clerk@norton-pc.gov.uk)

Website: [www.norton-pc.gov.uk](http://www.norton-pc.gov.uk)

Chairman: Cllr K. Russell

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## Notice for Council Members:

You are hereby summoned to attend the Ordinary Meeting of Norton Parish Council in the Village Hall on Tuesday 21<sup>st</sup> April 2026 at 7:00pm for the purpose of transacting the following business. Members of the Public and Press are welcome to attend.

## AGENDA

21.04.988	Welcome
21.04.989	To consider requests for dispensation from members of the Council -
21.04.990	To receive Councillor declarations of interest for items on the agenda
21.04.991	<b>Public Open Forum</b> In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
21.04.992	To approve apologies for absence -
21.04.993	To approve the minutes of the meeting held on Tuesday 17 <sup>th</sup> March 2026
21.04.994	<b>Finance</b> <ul style="list-style-type: none"><li>• To review and approve the payments listed in Addendum A</li><li>• To note the bank balances in each account as at 31/03/2026</li><li>• To note payments, income and financial position as of 31/03/2026</li></ul>
21.04.995	<b>2025/26 Accounts &amp; Audit</b> <ul style="list-style-type: none"><li>• To review and approve 2025/26 Accounts with variances</li><li>• To review and approve payments above £100</li><li>• To approve and sign AGAR Section 1: Annual Governance Statement</li><li>• To approve and sign AGAR Section 2: Accounting Statement</li><li>• To receive an update on the Internal Audit</li><li>• To receive an update on the External Audit</li></ul>
21.04.996	<b>Village Hall</b> <ul style="list-style-type: none"><li>• To receive an update on the Village Hall Lease agreement</li><li>• To receive an update on the rebuild costs for the Village Hall</li><li>• To receive an update on mould report for the Village Hall</li><li>• To receive an update on Anglian Water</li><li>• To approve the following quotes:<ol style="list-style-type: none"><li>1) Electrical work for items highlighted on Electrical report</li><li>2) Fit trickle vents -</li></ol></li></ul>
21.04.997	To receive an update on Jack's Patch
21.04.998	To receive an update from the new clerk

21.04.999	<p><b>Date Of Next Meeting</b></p> <p>The <b>next</b> meeting of the Parish Council will be 19<sup>th</sup> May 2026</p>
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Signed by: *Joseph Roberts*  
**Clerk/Responsible Financial Officer**  
 Norton Parish Council

**Issued on 15/04/2026**

Addendum A (payments for approval)

<b><u>PAYEE</u></b>	<b><u>Details</u></b>	<b><u>Amount</u></b>
EDF	Street Lighting	315.30
Same Saeed	Jacks Patch	50.00
Same Saeed	Jacks Patch Maintenance	139.26
Joe Roberts	Clerk Salary	411.74
Joe Roberts	Clerk Expenses	184.26
Service Charge	Bank Charges	7.00

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