Norton Parish Council

Minutes of the Meeting of the Parish Council

held on Tuesday 15th September 2026 at 7pm in the Village Hall

15.09.001	Introductions **Present**: David Birtles, Kim Russell (Chair), Chris Thomas, Jacqui Williams, Clerk /RFO - Sue Porter, and 1 member of the public
15.09.002	To approve apologies for absence – Steph Goulden, Mark Griffiths, Jeff Paybody
15.09.003	To consider dispensation requests from members of the Council – Nil
15.09.004	To receive Councillor declarations of interest for items on the agenda – Nil
15.09.005	**Public Open Forum –** A request was made that the wooden posts replacement project does not commence until after the 10th October.
15.09.006	To approve the minutes of the PC Meeting held on **Tuesday 21st July 2026 –** It was approved by all that the minutes were an accurate record of the meeting and these will be signed and dated by the Chair.
15.09.007	West Northants Councillor – Monthly Report – No report received.
15.09.008	**Finance** It was approved by all that the following invoices are paid: • To review the payments made: Sam Saeed – Jack's Patch (July) - £50.00 Sam Saeed – Jack's Patch (Bark Replacement - August) - £180.00 S Hartwell – Grass Mowing (July) - £198.00 Sue Porter – July Salary £469.80 Sue Porter – July Expenses - £26.00 Sue Porter – August Salary £469.80 Sue Porter – August Expenses - £26.00 • To note the bank balances in each account as at 09/09/2026 Current Account £ 25,281.03 Reserves Account £ 15,866.19 **TOTAL £ 41,147.22** • Update on Unity Trust Bank Mandate – The bank mandate is out of date and needs some people removing and the new Clerk adding. The form will be signed by two signatories and sent to Unity for processing.
15.09.009	**To receive an update on the Village Hall, to include:** • Village Hall Lease Agreement Update – The recommendations to the lease wording from the Solicitor has been approved by the PC and the VH Committee. The maintenance of the wooden floor in the hall will be removed from the schedule. • Anglian Water Update – A site visit is required as the water meter is still being shared with the neighbouring property. • Electrical Works Update – The electrician will be instructed to commence the remaining works outstanding. • Parking Concerns – All hirers are advised on the suitable parking options when booking the hall, however a local resident would prefer a visit from the Committee to be on site at each booking to check the parking. The resident will be referred to WNC Highways if the problems continue.

15.09.010	To receive an update on Jack's Patch • Replacement of Playground Equipment – Fundraising by the parishioners will be required for any new equipment; or grant applications applied for.
15.09.011	Highways – Update following Meeting held on 30th June 2026 – Await a quote for the bollard from WNC for the Daventry Road.
15.09.012	To replace the posts and refit chains around War Memorial/Green – A quote from Yates Landscapes has been received to replace the 38 wooden posts (soft wood) for the sum of £2,410.60 (including VAT). A further quote will be requested for hard wood posts and authorisation to proceed with a quote up to £3,500. The start date is to be from 12th October onwards.
15.09.013	To replace/repair Parish Noticeboard – It was approved by all that the noticeboard needs replacing with a metal magnetic board, with a Norton Parish Council sign. Quotes will be brought to the next meeting by the Clerk.
15.09.014	**PLANNING** **2026/3480/TCA** - Works to 1x Willow, 1x Robinia and 1x Prune Hawthorn tree **– The Old Toll House, Norton Junction, Long Buckby Wharf** ***No Objections*** **PLANNING PERMISSION GRANTED** The following planning permission was noted by the PC; **2026/2434/TCA -** Maple – Removal of two branches and crown raise to create clearance of the roof to keep canopy away from the car parking and property – **Top Lock Cottage, Watling Street, Long Buckby Wharf**
15.09.015	**Correspondence** • Road Closure – Daventry Road – Carriageway Repairs – 24th-25th September 2026 – Noted. • Road Closure – Welton Road – 12th October 2026 (for 5 days – off peak only) – Noted. • WNC Parish Conference - Thursday 26th November 10am-1pm – The Forum, Towcester – The Chair will check availability and advise at the October meeting. • Stronger Together Conference – Friday 2nd October 9:30am-3pm – Icon Innovation Centre, Daventry – Noted.
	Date Of Next Meeting Tuesday 20th October 2026 – 7pm

Meeting Closed: 7:50pm